Utkast till resolution ingiven av Long Range Planning Committee Europe till Europeiska rådet vid Europa Forum Karlsruhe 2026

Ärende:
Att integrera arbetet inom International Lions Youth Camp and Exchange Program (YCE) i Europa Forum.

Förklaring:
YCE är ett globalt initiativ för ungdomsmobilitet och interkulturell dialog som främjar fred, ömsesidig förståelse, ledarskap och aktivt medborgarskap bland unga människor. YCE anordnade sitt årliga möte för europeiska samordnare för Lions Youth Camps & Exchange (YCE) under Europa Forums utan att det utgjorde en organisk del av Europa Forum.

Ledningen för YCE bad Long Range Planning Committee Europe att ändra på denna situation och integrera YCE:s arbete i Europa Forum.

YCE har utarbetat ett dokument med titeln "International Lions Youth Camp and Exchange Program" som LRPCE har diskuterat, ändrat och godkänt. LRPCE föreslår att Europeiska rådet godkänner integreringen av YCE i Europa Forum och införlivar dokumentet i Europa Forums handbok (Europa Forum Manual) som bilaga I.

Ekonomisk konsekvens:
Ingen för Europa Forums värdkommitté (Host Committee), förutom de infrastrukturkrav vid Europa Forum som specificeras under punkt 5 i den föreslagna bilaga I.

Föreslagen resolution:
Europeiska rådet godkänner att International Lions Youth Camp and Exchange Program integreras i Europa Forum och införlivas i Europa Forums handbok som bilaga I.

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BILAGA: Föreslagen bilaga I till Europa Forum Manual (International Lions Youth Camp and Exchange Program)

APPENDIX I: International Lions Youth Camp and Exchange Program

Strategic Framework and Operational Requirements within the Europa Forum

1. Mission Statement

YCE is a global youth mobility and intercultural dialogue initiative, fostering peace, mutual understanding, leadership, and active citizenship among young people. The program achieves this through:

- Structured youth camps and homestays
- Community immersion and collaboration
- Promotion of unity in diversity aligned with Lions Clubs International's core goal: *"To create and foster a spirit of understanding among the peoples of the world."*

2. Logo and Program Identity

- Official logo recognized internationally within Lions Clubs International
- Used consistently by organizing countries worldwide
- Represents quality, trust, continuity, and shared values
- Unified identity reinforces credibility and professional recognition

3. Organization and Participation

- Implemented by Lions Clubs and Multiple Districts in cooperation with national Youth Exchange Chairs
- Coordinated through European Youth Exchange Chairs' meetings at each Europa Forum
- Participants: Official Youth Exchange Chairpersons or delegates, national representatives, experienced volunteers
- Role: Contribute to governance, coordination, and program development at the European level

4. Host Committee Responsibilities

The host committee ensures successful Youth Exchange Chairpersons' Meetings by:

- Providing suitable meeting and working spaces (see 5.)
- Offering space for structured dialogue for bilateral/multilateral exchange agreements
- Enabling peer-to-peer learning for new Chairpersons

These meetings are essential for:

- Coordinating youth mobility flows across Europe
- Ensuring safety standards, quality assurance, and equal opportunity

5. Infrastructure Requirements at the Europa Forum

Please provide meeting spaces preferably at the main venue.

1. **Large meeting room** – 130–150 participants, tables, chairs, AV equipment for workshops/plenary sessions
2. **Smaller room** – 50–60 participants for parallel working groups and bilateral negotiations
3. **Youth Exchange Agreements Bazaar** – 150 participants, 40–50 tables for country-to-country agreements
4. **Refreshments**: water, coffee and tea nearby the meeting venue.
5. **Information booth** – gratis if possible, visible, equipped for videos and materials; central contact point for participants

These facilities are core operational necessities, not optional amenities.

6. Financial Aspects

- Non-profit, volunteer-based program; no central budget
- Participants' costs are fully borne by their respective countries
- committee's support requested is limited to:
    - Meeting and working spaces
    - Complimentary information booth, if possible
    - Basic refreshments

Impact:

- Supports thousands of youth across Europe and the world annually
- Advances European values, civic engagement, and leadership
- Cost-effective and sustainable model

Appendices:

- Bylaws of European Lions Youth Exchange Board
- Rules of Procedure for Lions Youth Exchange and Coordinators Meetings

Bylaws of the European Youth Camps and Exchange Board (YCEEB)

Article 1 – Name and Purpose

1. The body shall be known as the European Youth Camps and Exchange Board (YCEEB).
2. The YCEEB acts on behalf of the European YCE community, representing Youth Camps and Exchange (YCE) program chairpersons from European countries in the LIONS organization.
3. Its purpose is to:

- Strengthen cooperation among European YCE program leaders.
- Support the development and improvement of youth camps and exchanges across Europe.
- Represent the European YCE community in the wider LIONS organization.
- Provide strategic leadership, coordination, and support to ensure the YCE program continues to meet the needs of young participants and partner organizations.

Article 2 – Structure

1. The YCEEB shall consist of five (5) members, elected at the YCE European meeting during the annual Europa Forum.
2. The Board shall appoint from among its members:

2.1. A Chairperson, who leads the Board and represents the European YCE community.
2.2. A Vice-Chairperson, who assists the Chairperson and assumes duties in case of resignation, incapacity, or removal of the Chairperson.
2.3. A Secretary, who manages all Board and annual YCE representatives meetings, keeps minutes of the meetings and manages document flow.

3. The Chairperson may be replaced if two (2) or more Board members formally express distrust in their ability to lead, and a majority vote of the Board confirms the replacement.

Article 3 – Term of Office

1. YCEEB members serve a three-year term.
2. If a member resigns, a new member shall be elected at the next YCE European meeting.
3. If three (3) or more members resign, a new Board shall be elected at the next YCE European meeting.
4. Members may serve consecutive terms if re-elected according to the election procedure.

Article 4 – Election Process

1. Each European country represented in YCE and having voting rights at the Europa Forum may nominate one (1) candidate or support candidates from other countries.
2. Candidate applications, including a short resume and motivation letter, must be submitted to the YCE Secretary (to be appointed by the YCEEB Chairperson after elections) before the start of the Europa Forum YCE meeting.
3. Candidate information shall be distributed to all voting participants in advance of the meeting.
4. Each country has one (1) vote and may allocate it to one (1) candidate.

5. If there are more than five candidates, the five receiving the highest number of votes shall be elected.
6. In the event of a tie for the final available seat(s), a new vote shall be conducted among only the tied candidates, with all countries voting again.

Article 5 – Responsibilities

The YCEEB shall be responsible for:
1. Organizing YCE European meetings, publishing agendas, and maintaining formal minutes.
2. Representing the European YCE community within the global Lions Clubs International structure.
3. Developing and implementing a three-year Strategic Plan, approved by the European YCE meeting.
4. Ensuring that the YCE program develops in line with the needs and expectations of youth participants.
5. Supporting national YCE programs to expand, improve, and share best practices.
6. Seeking partners and supporters from within and outside the YCE community to strengthen implementation of strategic tasks.

Article 6 – Areas of Work

1. During its first meeting, the YCEEB shall allocate responsibility areas among its members.
2. All YCEEB meetings must be formally documented with minutes.
3. Key areas of work include:

6.1. Youth Experience Management

- Standardizing processes and establishing procedures to ensure high-quality participant experience.
- Organizing staff training (in-person and online).
- Promoting visibility, marketing, and communication of the YCE program.

6.2. Data Acquisition and Management

- Digitalizing key processes (camp list, application process).
- Collecting and analyzing YCE program data from all European countries.
- Gathering participant and organizer feedback and analyzing trends.
- Presenting findings to the YCEEB and YCE European meetings.
- Maintaining a Best Practices Database.

6.3. Institutional and Financial Topics

- Liaising with Lions Clubs International (LCI) and related programs.
- Exploring and securing funding from LCI and external organizations.

6.4. Administrative and Support Functions

- Organizing European YCE meetings.
- Managing complaints and resolving conflicts.
- Supporting establishment of new camps.
- Supporting and integrating new members into the YCE community.

Article 7 – Meetings and Decision-Making

1. The YCEEB shall meet at least twice per year, including during the Europa Forum. Additional meetings may be called by the Chairperson or upon request of at least three (3) Board members.
2. Decisions are made by simple majority of members present. In case of a tie, the Chairperson has the casting vote.
3. Quorum is achieved when at least three (3) members are present.

Article 8 – Amendments

1. These bylaws may be amended by a majority vote of countries with voting rights at the YCE European meeting during the Europa Forum.
2. Proposed amendments must be circulated to all member countries at least 30 days before the vote.

RULES OF PROCEDURE FOR THE ANNUAL MEETING OF LIONS YOUTH CAMPS & EXCHANGE (YCE) EUROPEAN COORDINATORS

Article I: Purpose and Scope

1.1. Purpose: These Standing Rules establish the formal procedures for organizing, conducting, and documenting the Annual Meeting of the European Lions Youth Camps & Exchange (YCE) programme representatives, typically held during the Lions Europa Forum (LEF).

1.2. Authority: These Rules shall govern all procedural matters of the Annual Meeting and apply to all participating YCE representatives from European Lions member countries.

Article II: Meeting Organization and Logistics

2.1. Organizing Body: The Annual Meeting shall be collaboratively organized by the European YCE Board (The Board) and the Host Country YCE Coordinator, appointed by the Lions Multiple District hosting the Lions Europa Forum.

2.2. Host Country Coordinator Responsibilities: The Host Country Coordinator shall be responsible for securing the meeting venue, arranging necessary technical equipment (A/V, translation, etc.), and coordinating on-site logistics as required by the Board.

2.3. Board Responsibilities: The Board shall determine the final date, time, duration, and thematic focus of the meeting, in consultation with the Host Country Coordinator.
Article III: Agenda Formulation and Document
Circulation

3.1. Submission of Proposals: Any YCE representative or country coordinator wishing to propose a substantive item for discussion, a new initiative, or a motion for a vote must submit a formal written request to The Board Secretary (or a designated Board member).

3.2. Proposals must include:

3.2.1. the title and purpose of the topic,

3.2.2. background information (max. 1 page),

3.2.3. expected outcome (decision to vote on, discussion, information).

3.3. Deadline for Submission: All proposals for the agenda must be submitted no later than 60 days (two months) prior to the scheduled date of the Annual Meeting.

3.4. Board Review and Approval: The Board shall review all submitted proposals and ideas. Only items formally approved by the Board will be included in the official agenda. This rule is established to ensure focused discussion and procedural efficiency.

3.5. Final Agenda Circulation: The Board shall circulate the Final Agenda and all supporting documentation for any motions requiring a vote (including proposed resolutions, budgets, or rule amendments) to all participating YCE representatives no later than 30 days (one month) prior to the scheduled date of the Annual Meeting.

3.6. Proposals submitted after the deadline may be considered only with the consent of the Board Chairperson, provided that they are of urgent or exceptional relevance.

3.7. "Any Other Business" (AOB) Limitation: Items not submitted by the 60-day deadline may be raised under "Any Other Business," but will be strictly limited to informational updates or preliminary discussions, and no binding motions or votes shall be taken on such items.

Article IV: Conduct of the Meeting

4.1. Chairperson: The Annual Meeting shall be chaired by the Chairperson of the European YCE Board or, in their absence, by a designated Vice-Chairperson.

4.2. Duties of the Chairperson: The Chairperson shall maintain order, strictly enforce the agenda and time limits, recognize speakers, and rule on procedural points.

4.3. Role of the Secretary: The Board Secretary (or an appointed scribe) shall be responsible for accurately documenting the entire proceedings, including attendance, all motions, amendments, and the results of any votes taken.

4.4. The minutes shall include:

4.4.1 the list of participants,

4.4.2 summary of discussions,

4.4.3 adopted resolutions and voting results,

4.4.4 any other relevant procedural notes.

4.5. Right to Speak: All officially registered participants (one per country, plus Board members) have the right to speak, provided they are recognized by the Chairperson. The Chairperson may impose a time limit (e.g., 3 minutes) on individual speeches to ensure all countries have an opportunity to contribute.

Article V: Voting Procedures and Minutes Approval

5.1. Quorum: A Quorum for decision-making shall consist of a simple majority (50% + 1) of the total participating countries registered at the Annual Meeting.

5.2. Voting Rights: Each Lions Multiple District (or Single District country) represented at the meeting shall hold one (1) vote. Board members, in their capacity as Board members, do not hold an additional vote unless they are the designated country representative.

5.3. Voting Threshold: Unless otherwise specified by existing Lions International policies, all resolutions and motions shall be approved by a simple majority of the votes cast. In case of a tie, the Chairperson of the European Youth Camps and Exchange Board has the casting vote.

5.4. Anonymous voting: In exceptional cases, anonymous voting shall be conducted in if by the Chairperson or any designated country representative.

5.5. Minutes Approval:
a. The draft minutes of the Annual Meeting shall be circulated by the Board Secretary to all participating representatives within 30 days after the meeting.
b. Participants shall have 30 days to submit corrections or amendments to the draft minutes.
c. The final version of the minutes, incorporating any approved amendments, shall be formally approved by the Board and deemed adopted.
Article VI: Presentations and Guest Speakers

6.1. Only approved presentations (validated by the Board in advance) may be included in the Annual Meeting agenda.

6.2. Guest speakers or external contributors may be invited by the Board or the host country, with prior agreement of the Chairperson.
Article VII: General and Miscellaneous Provisions

7.1. The working language of the General Assembly is English.

7.2. In case of differing interpretations, the Board Chairperson’s ruling shall prevail.

7.3. Matters not covered by these Rules shall be decided by the Board in consultation with the members.

7.4. Financial Transparency: The Board shall provide a summary financial report, outlining expenditures and any proposed budget for the upcoming year, during the Annual Meeting. This must be included in the documents circulated under Section 3.4.

7.5. Conflict of Interest: Participants must declare any potential conflict of interest prior to the discussion or vote on any related agenda item.

7.6. Adoption and Amendment of Rules: These Standing Rules are adopted upon approval by the Board. Any subsequent amendment to these Rules must be proposed to the Board 60 days in advance and ratified by a two-thirds majority vote of the attending country representatives at the Annual Meeting.

7.7. Continuity: In the event the Annual Meeting cannot take place during the LEF (due to force majeure or other unforeseen circumstances), The Board is authorized to conduct the necessary business via electronic means (e.g., virtual meeting, electronic ballot) following these same procedural rules.